

Figure Eight

iMerit Internal Channel

How to launch jobs directed to iMerit by utilizing Figure Eight’s
“Internal Channel” option

Index

Index	0
Notes	0
Prerequisites	0
Step1: Enable the Internal Channel	1
1.1 Go to: Job Settings	1
1.2 Go to: “Contributors”	2
1.3 Please Select: ‘Internal’	2
1.4 ‘Save’	3
Step2: Launch Job	4
Step3: Share Link with iMerit	4
3.1a via Settings Page	4
3.1b via Job Monitor	5
Good to Know	6
Export Contributor Statistics	6
Change Default Max Task Time	7
Change Number of Rows Displayed as One Task	7
Challenges with Gold Questions and Internal Teams	7

Notes

This guide is intended to ease routing work via the Figure Eight platform to a dedicated iMerit team. If you run into issues, please don’t hesitate to reach out to your iMerit contact.

Additional up-to-date information is found within [Figure Eight’s knowledge base](#).

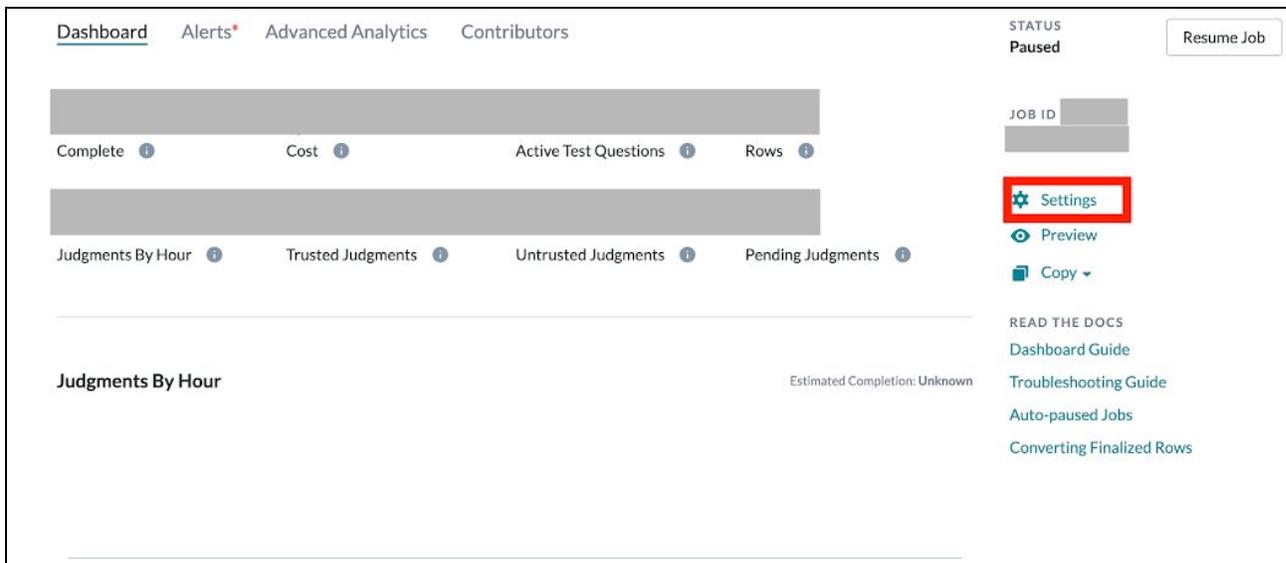
Prerequisites

This guide

- assumes you or your company is an active subscriber to the Figure Eight platform
- assumes you or your company has a direct relationship with iMerit with a dedicated workforce for which you are invoiced by iMerit
- implies that you administer your jobs using Figure Eight via their website, if you are using Figure Eight's API option please refer to [Figure Eights API Documentation](#) (see "Get Results - Launch") and/or your Figure Eight contact
- expects you have configured your job and uploaded new rows to your job and are ready to launch the job

Step1: Enable the Internal Channel

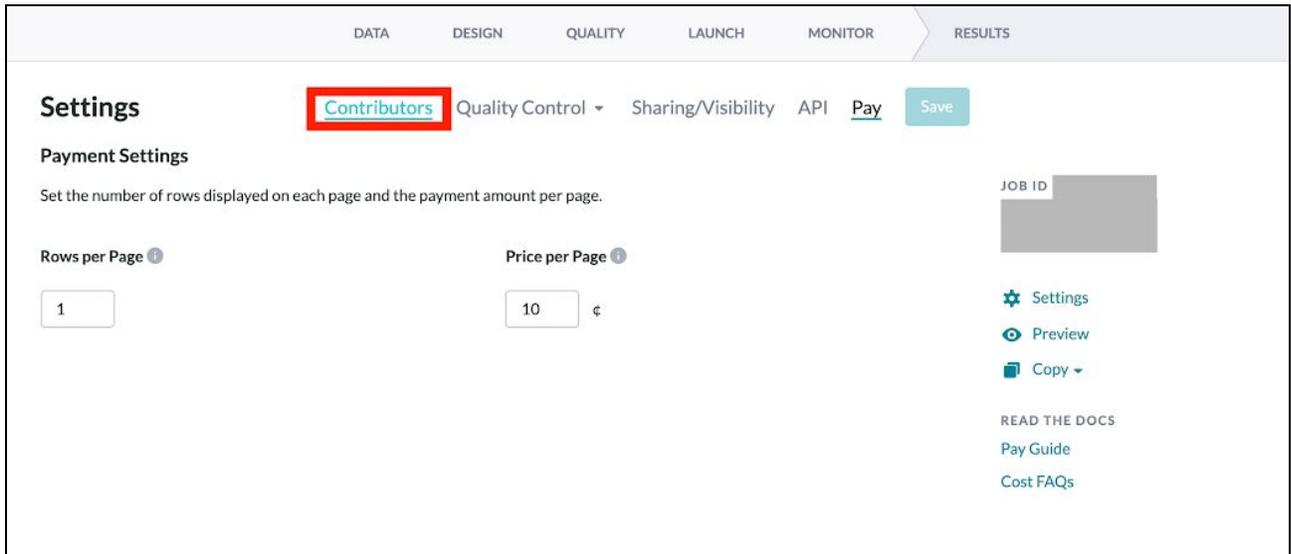
1.1 Go to: Job Settings



The screenshot displays the iMerit dashboard for a specific job. At the top, there are navigation tabs: [Dashboard](#), [Alerts*](#), [Advanced Analytics](#), and [Contributors](#). The job status is shown as **Paused** with a [Resume Job](#) button. The main area contains several metrics: Complete, Cost, Active Test Questions, Rows, Judgments By Hour, Trusted Judgments, Untrusted Judgments, and Pending Judgments. A **Judgments By Hour** chart is visible, with an **Estimated Completion: Unknown** label. On the right side, under the **JOB ID**, there is a **Settings** option (highlighted with a red box), [Preview](#), and [Copy](#). Below this, there is a section titled **READ THE DOCS** with links to [Dashboard Guide](#), [Troubleshooting Guide](#), [Auto-paused Jobs](#), and [Converting Finalized Rows](#).

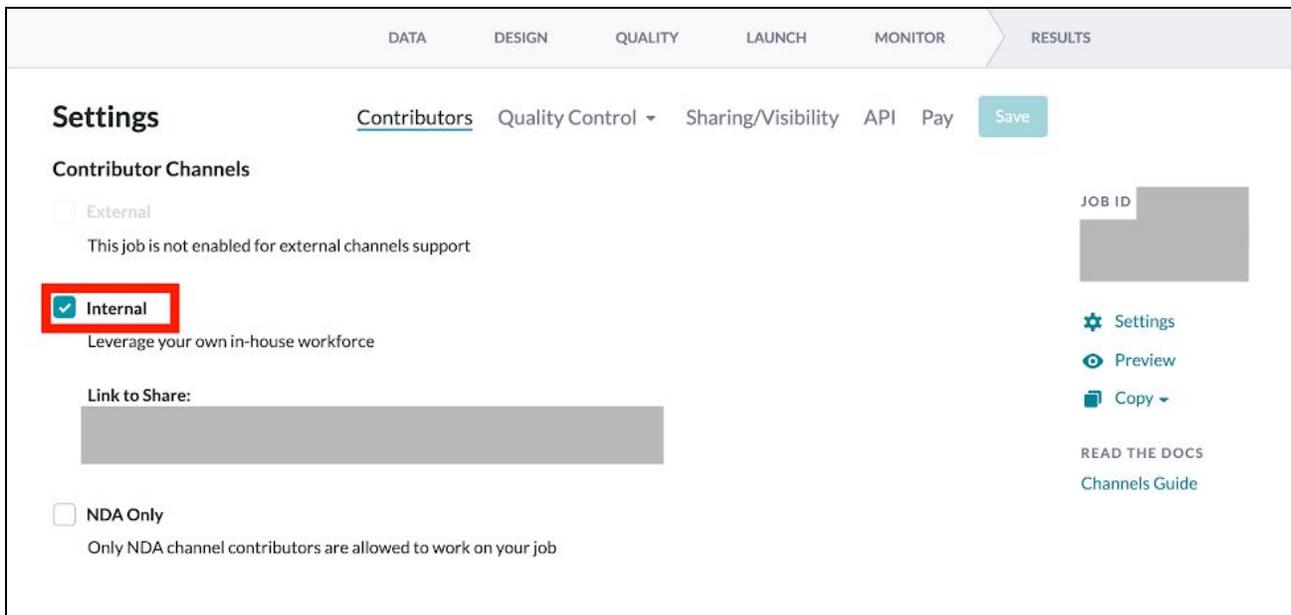
In order to route a newly created job to iMerit, settings need to be adjusted. Assuming you are in the just created job, you'll find the settings option on the right side panel, under the Job's ID.

1.2 Go to: “Contributors”



Once you have entered the job’s ‘Settings’, please select the ‘Contributors’ panel in the top (this might be already pre-selected depending on your previous interactions).

1.3 Select: ‘Internal’



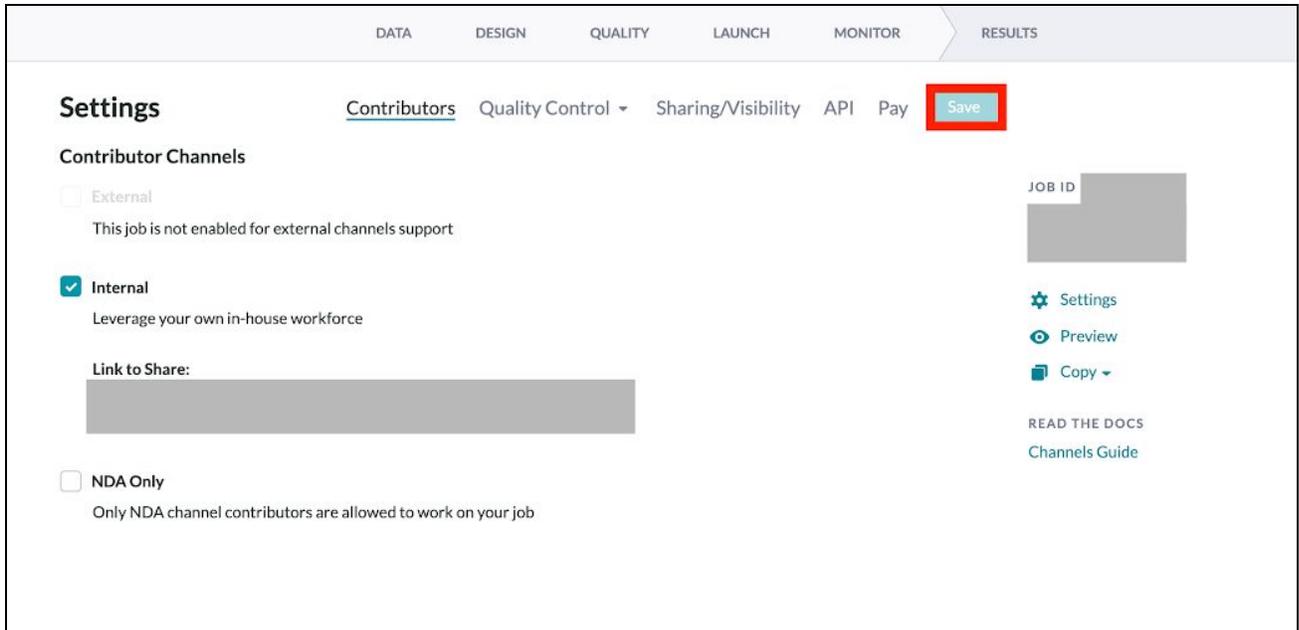
Activate the **Internal Channel**, by clicking on the “Internal” checkbox.

Important: Make sure you **deactivate** all other channels (External and NDA) for this Job, which you may use or used for other Jobs, otherwise rows of this particular Job will be launched to all

activated channels and not only to iMerit. Beyond the potential exposure of sensitive content to the general crowd, this can also result in additional charges to your Figure Eight account!

Tip: If you want to avoid such issues and you are only using the Figure Eight Platform for internal teams and iMerit, ask your Figure Eight contact to permanently disable all other channels for this account.

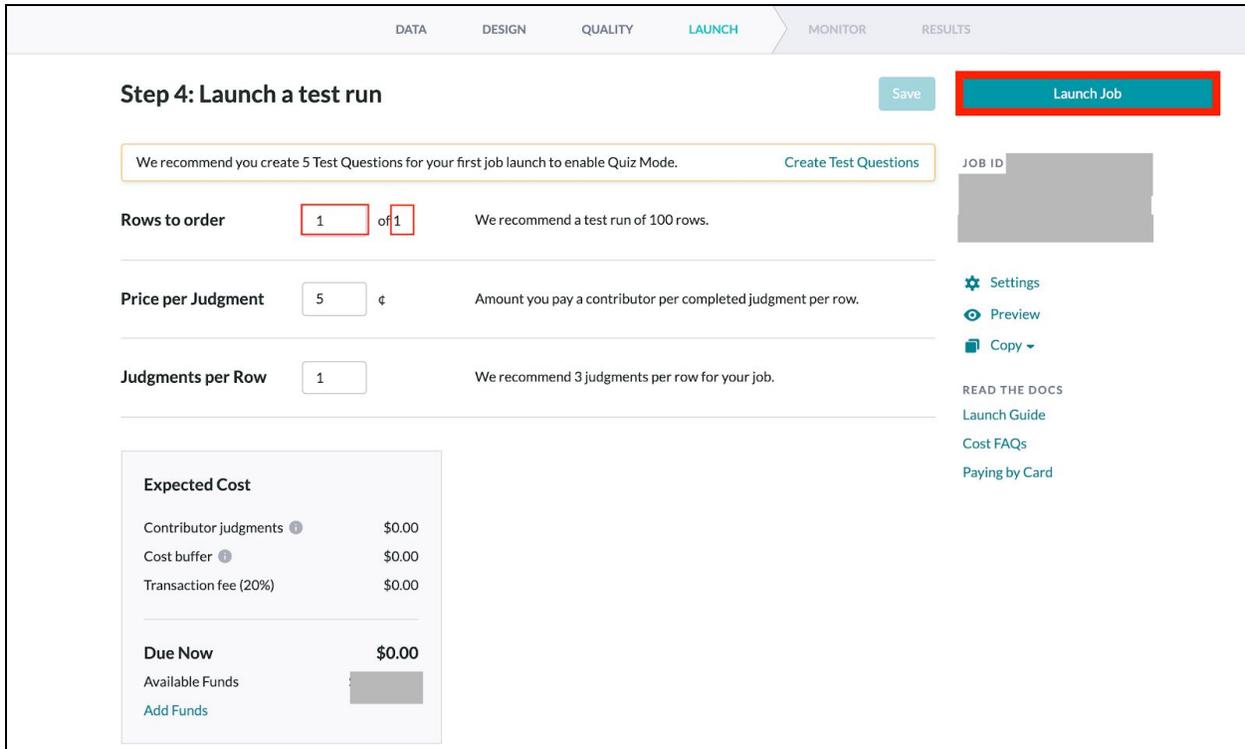
1.4 'Save'



The screenshot shows the 'Settings' page for 'Contributors' in the iMerit interface. The navigation bar at the top includes 'DATA', 'DESIGN', 'QUALITY', 'LAUNCH', 'MONITOR', and 'RESULTS'. The 'Settings' page has several tabs: 'Contributors', 'Quality Control', 'Sharing/Visibility', 'API', 'Pay', and 'Save' (highlighted with a red box). Under 'Contributor Channels', there are three options: 'External' (disabled), 'Internal' (checked), and 'NDA Only' (disabled). The 'Internal' option is selected, and the text below it reads 'Leverage your own in-house workforce'. There is a 'Link to Share:' field with a greyed-out input area. On the right side, there is a 'JOB ID' field with a greyed-out input area, and a list of actions: 'Settings', 'Preview', and 'Copy'. At the bottom right, there is a link to 'READ THE DOCS Channels Guide'.

You are done setting up Figure Eight's Internal Channel option for this Job. This will allow iMerit and your internal contributors to access the Job.

Step2: Launch Job



DATA DESIGN QUALITY **LAUNCH** MONITOR RESULTS

Step 4: Launch a test run Save Launch Job

We recommend you create 5 Test Questions for your first job launch to enable Quiz Mode. [Create Test Questions](#)

Rows to order of We recommend a test run of 100 rows.

Price per Judgment ¢ Amount you pay a contributor per completed judgment per row.

Judgments per Row We recommend 3 judgments per row for your job.

Expected Cost

Contributor judgments ⓘ	\$0.00
Cost buffer ⓘ	\$0.00
Transaction fee (20%)	\$0.00

Due Now **\$0.00**

Available Funds

[Add Funds](#)

JOB ID

- [Settings](#)
- [Preview](#)
- [Copy](#)

READ THE DOCS

- [Launch Guide](#)
- [Cost FAQs](#)
- [Paying by Card](#)

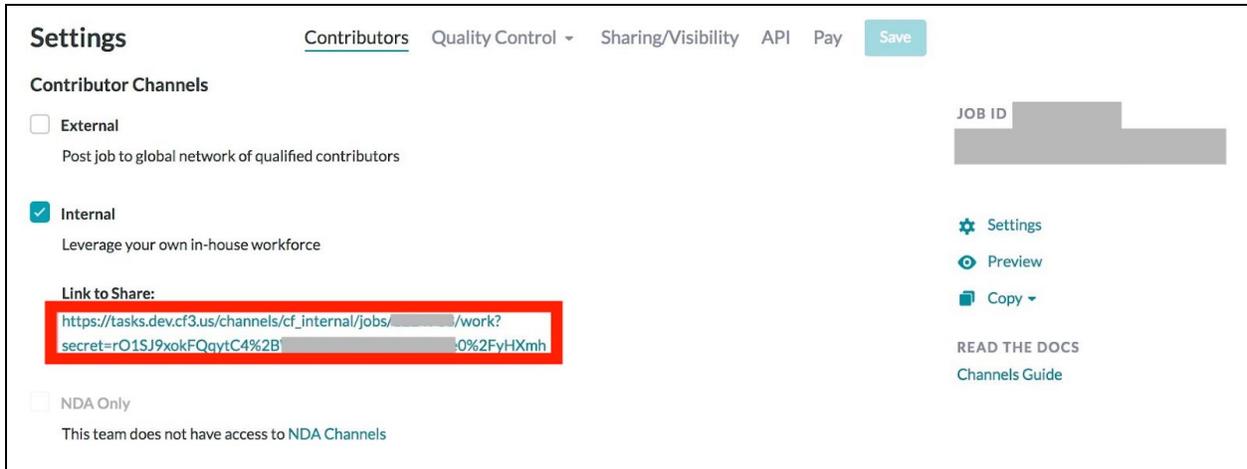
As a final step of the job configuration, you'd "Launch <the>Job" as usual. Before you launch, please make sure you increase the "Rows to order" to the number of rows you want iMerit to work on. While Judgments per Row depend on your preference and workflow discussed with iMerit, the "Price per Judgment" can be ignored when launched to the Internal Channel, since no costs are incurred as outlined under "Expected Cost". If you are represented with a number other than 0 here, you likely have some other channel activated (see 1.3).

Step3: Share Link with iMerit

Internal and iMerit contributors will access your Job only when receiving the confidential link unique to your created job. After authenticating with a Figure Eight contributor account, everyone who has received this link will be able to work on tasks belonging to this Job. Your iMerit contacts will make sure to distribute the link across the dedicated team members accordingly.

There are two ways to retrieve the link for a newly launched job within Figure Eight's platform:

3.1a via Settings Page



Settings Contributors Quality Control Sharing/Visibility API Pay Save

Contributor Channels

External
Post job to global network of qualified contributors

Internal
Leverage your own in-house workforce

Link to Share:
`https://tasks.dev.cf3.us/channels/cf_internal/jobs/[redacted]/work?secret=rO1SJ9xokFQqytC4%2B[redacted]%0%2FyHXmh`

NDA Only
This team does not have access to NDA Channels

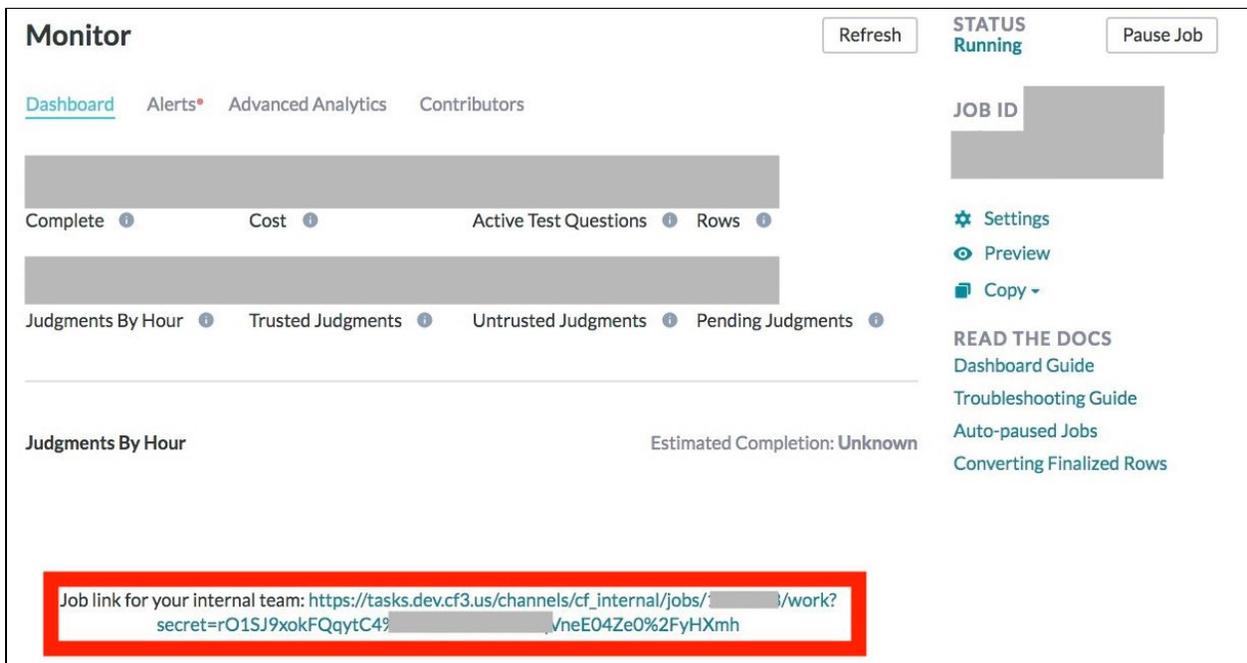
JOB ID [redacted]

Settings
Preview
Copy

READ THE DOCS
Channels Guide

When enabling the “Internal” option in the Settings (see 1.3), you are presented with the confidential link, which will give contributors access to the task.

3.1b via Job Monitor



Monitor Refresh STATUS Running Pause Job

Dashboard Alerts Advanced Analytics Contributors

Complete Cost Active Test Questions Rows

Judgments By Hour Trusted Judgments Untrusted Judgments Pending Judgments

Judgments By Hour Estimated Completion: Unknown

Job link for your internal team: `https://tasks.dev.cf3.us/channels/cf_internal/jobs/[redacted]/work?secret=rO1SJ9xokFQqytC4%2B[redacted]vneE04Ze0%2FyHXmh`

JOB ID [redacted]

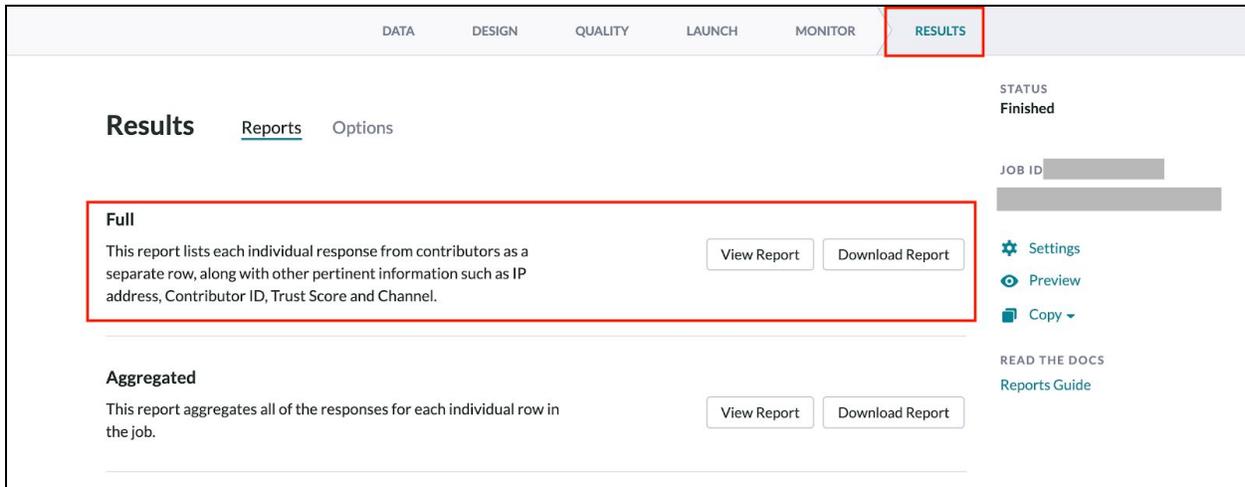
Settings
Preview
Copy

READ THE DOCS
Dashboard Guide
Troubleshooting Guide
Auto-paused Jobs
Converting Finalized Rows

You will find the same link below the progress overview in the Monitor tab of your active Job.

Good to Know

Export Contributor Statistics



The screenshot shows the 'RESULTS' tab in the iMerit interface. The 'Full' report option is highlighted with a red box. It includes a description: 'This report lists each individual response from contributors as a separate row, along with other pertinent information such as IP address, Contributor ID, Trust Score and Channel.' Below the description are 'View Report' and 'Download Report' buttons. The 'Aggregated' report option is also visible below it. On the right side, there are links for 'Settings', 'Preview', and 'Copy', along with a 'READ THE DOCS Reports Guide' link.

iMerit employees working as internal contributors means that you are by default the sole owner of performance reports. In order for iMerit to track performance, give feedback and train the team, our years of experience have shown that sharing of reports does always result in improvements of throughput and quality over time.

Full Report:

Sharing of full reports enables iMerit to retrieve insights needed to improve the team's throughput and quality over time. Analysis on outliers and sample QC can be performed in order to deliver additional insights during the start and throughout a project.

Performance Statistics Only:

iMerit understands that depending on the sensitivity of your data, and general data policies in place full reports might not be possible to share right away.

Reducing the full report's of sensitive columns to the below metadata will allow iMerit to at least get a general picture on the team's performance.

<code>_unit_id</code>	<code>_created_at</code>	<code>_id</code>	<code>_started_at</code>	<code>_tainted</code>	<code>_channel</code>	<code>_trust</code>	<code>_worker_id</code>	<code>_country</code>	<code>_region</code>	<code>_city</code>	<code>_ip</code>
-----------------------	--------------------------	------------------	--------------------------	-----------------------	-----------------------	---------------------	-------------------------	-----------------------	----------------------	--------------------	------------------

If you've collected multiple judgments per row, your iMerit contact may also ask to include confidence scores for a unit delivered .

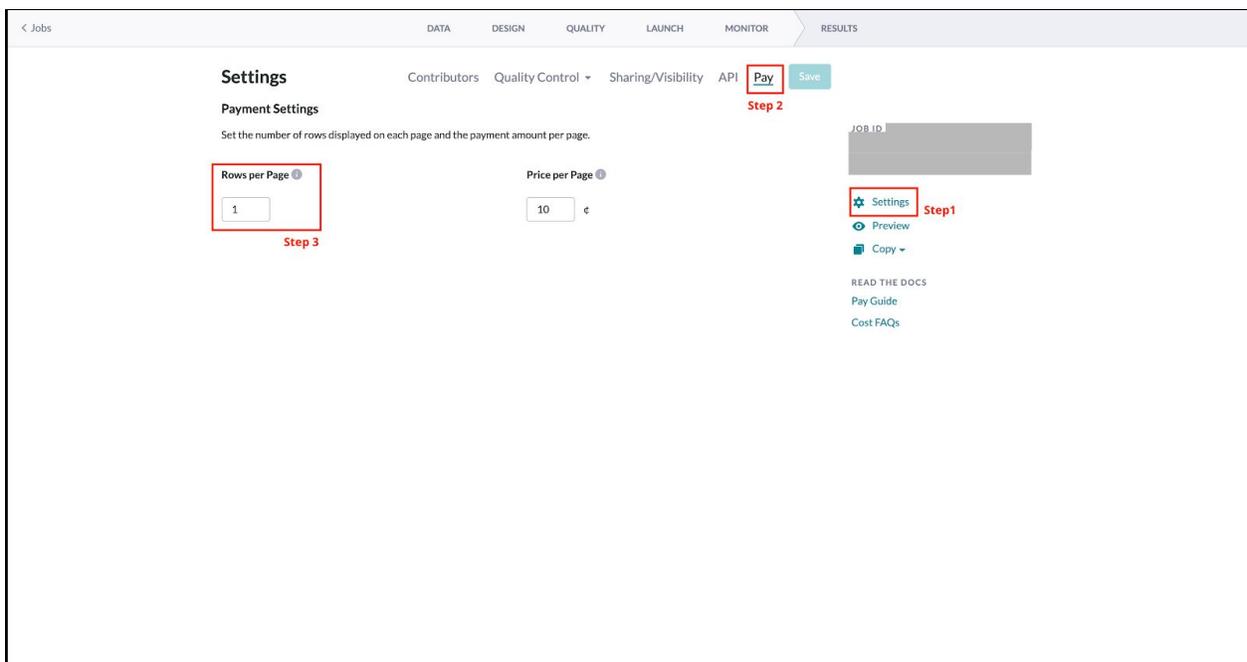
Change Default Max Task Time

For complex annotation projects such as Semantic Segmentation tasks, the maximum task time (default is set to 30 minutes) may not be sufficient.

Unfortunately as of today there is no way to change this via the website interfaces (it is however [exposed via the API](#)).

A quick email to your Figure Eight contact however should enable you to increase the default task time for newly created jobs to the with iMerit discussed required max task time.

Change Number of Rows Displayed as One Task



The screenshot shows the iMerit 'Settings' page. The 'Payment Settings' section is active, with a sub-header 'Set the number of rows displayed on each page and the payment amount per page.' There are two input fields: 'Rows per Page' (set to 1) and 'Price per Page' (set to 10). A red box around the 'Rows per Page' input is labeled 'Step 3'. A red box around the 'Pay' button in the top navigation bar is labeled 'Step 2'. A red box around the 'Settings' gear icon in the right sidebar is labeled 'Step 1'. The sidebar also contains links for 'Preview', 'Copy', 'READ THE DOCS', 'Pay Guide', and 'Cost FAQs'.

In some cases iMerit will recommend to decrease or increase the count of input rows displayed in one task, to balance out the page loading overhead. In order to adjust the “Rows per Page”, open the Job Settings (*Step1*), select the “Pay” panel (*Step2*), and increase or decrease the row count (*Step3*).

Challenges with Gold Questions and Internal Teams

Figure Eight’s “Gold Questions” are a great way to provide you with an automated score of a public crowds performance. However Figure Eight limits the amount of work a single contributor can complete by the number of test questions that are in the job. For a dedicated team with finite resources this means that employees max out quickly if there isn’t a high number (exact percentage to be provided by your Figure Eight contact, iMerit estimates 10% of rows launched) of test questions available. This restriction that each contributor can only work one time on a

test question, makes 'Gold Questions' in most cases not the advised quality method used for projects launched to internal channels.